



# STAFF REPORT

## CITY of YORBA LINDA

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### PUBLIC WORKS DEPARTMENT

**DATE:** DECEMBER 7, 2021

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** JAMIE LAI, P.E. DIRECTOR OF PUBLIC WORKS/CITY ENGINEER  
**PREPARED BY:** RICK YEE, P.E. DEPUTY PUBLIC WORKS DIRECTOR

**SUBJECT:** APPROVE CONTRACT EXTENSION WITH NV5, HARRIS AND ASSOCIATES, HNTB CORPORATION AND GRIFFIN STRUCTURES INC. FOR VARIOUS PROJECTS

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### **RECOMMENDATION**

It is recommended that the City Council approve contract extensions with NV5, Harris and Associates, HNTB Corporation, and Griffin Structures Inc. for various projects.

### **BACKGROUND**

Under the prior year on-call consulting contracts, encumbrances were opened with NV5 and Harris & Associates for professional engineering services on projects that began shortly before June 30, 2021, when the contracts expired. Harris & Associates assists the city by providing engineering design and inspection services for the City's Annual Pavement Preservation Project (APPP). Since the APPP project has extended into the current fiscal year, any of the effort invoiced in the current fiscal year must be tied to the contract under which the funds were originally encumbered. NV5 is providing for an electrical capacity study and supplemental inspection services that have carried into the current fiscal year. Therefore, it is necessary to extend the on-call contract for NV5 and Harris & Associates.

A contract agreement was awarded by the City Council to HNTB Corporation in April 2019 for the Yorba Linda Boulevard and Savi Ranch Road Widening Project. The services included preliminary engineering and environmental document preparation. However, the contract term expired, and an extension is necessary as there are still administrative environmental items to complete. There are regulatory constraints that have necessitated the environmental document effort to be carried out longer than originally anticipated.

A contract agreement was awarded by the City Council to Griffin Structures Inc. in August 2017 for construction management services on the City's library and arts center project. However, the contract term has expired, and an extension is necessary. The project construction was substantially completed in late 2020, however, there were a number of minor outstanding work items that continued throughout much of 2021 necessary for close out. In addition, Griffin Structures' services were needed in the current year for the

processing of various change order documents that requires validation and involvement from the construction manager.

## **DISCUSSION**

Each of the contracts are being requested for extension thru June 30, 2022, with the exception of the HNTB Corporation contract. Since the environmental document completion is contingent upon reaching a certain level of development in the project design documents, it will be necessary to extend the HNTB Corporation contract until December 31, 2023.

The scope of work remains the same as originally approved on all contracts. However, there is a minor increase of \$10,000 to the original contract amount for Griffin Structures Inc. to cover unanticipated additional efforts needed to facilitate post construction documentation and resolution of change order items. Sufficient budget is available in the Library and Arts Construction account to cover this contract increase.

## **FISCAL IMPACT**

Contract amounts for HNTB Corporation, NV5, and Harris and Associates remain unchanged under this extension request. However, a \$10,000 contract increase is requested for the Griffin Structures Inc. contract under Amendment No. 3 below:

Original Griffin Structures Contract Amount	\$1,029,500
Amendment No. 1	\$62,000
Amendment No. 2	\$11,500
Amendment No. 3	\$10,000
<b>GRAND TOTAL</b>	<b>\$1,113,000</b>

## **ALTERNATIVES**

Do not approve the contract modifications; however, this would impact the ability to deliver the aforementioned capital improvement projects.

## **ATTACHMENTS**

1. NV5 Contract Amendment
  2. Harris & Associates Contract Amendment
  3. HNTB Corporation Contract Amendment
  4. Griffin Structures Contract Amendment
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