

MARCH 18, 2025 CITY COUNCIL MEETING

ADMINISTRATIVE REPORT ITEM NO. 8: FISCAL YEAR 2024/25 MID-YEAR BUDGET UPDATE AND FY 2025/26 & 2026/27 STRATEGIC BUDGET PRIORITIES UPDATE

**ADDITIONAL INFORMATION RECEIVED AFTER POSTING OF AGENDA**

**City of Yorba Linda  
Authorized Positions Listing  
As of July 1, 2024**

ATTACHMENT 4

Full-Time Positions						
Accountant	Miscellaneous	Full-Time	1.00	1.00	-	
Accounting Technician	Miscellaneous	Full-Time	2.00	2.00	-	
Administrative Assitant I	Miscellaneous	Full-Time	-	1.00	1.00	
Administrative Assistant II	Miscellaneous	Full-Time	-	3.00	3.00	
Administrative Secretary	Miscellaneous	Full-Time	3.00	-	(3.00)	
Administrative Secretary - Housing	Miscellaneous	Full-Time	1.00	-	(1.00)	
Administrative Services Director	Management	Full-Time	1.00	1.00	-	
Assessment District Manager	Mid-Management	Full-Time	1.00	1.00	-	
Assistant City Clerk	Miscellaneous	Full-Time	-	1.00	1.00	
Assistant City Manager	Management	Full-Time	1.00	1.00	-	
Assistant Engineer	Miscellaneous	Full-Time	3.00	2.00	(1.00)	
Assistant Library Director	Mid-Management	Full-Time	1.00	1.00	-	
Assistant to the City Manager	Mid-Management	Full-Time	1.00	1.00	-	
Associate Engineer	Miscellaneous	Full-Time	-	1.00	1.00	
Associate Planner	Miscellaneous	Full-Time	2.00	2.00	-	
Borrower Services Manager	Mid-Management	Full-Time	1.00	1.00	-	
Building Inspector	Miscellaneous	Full-Time	3.00	3.00	-	
Building Official	Mid-Management	Full-Time	1.00	1.00	-	
Building Permit Technician	Miscellaneous	Full-Time	2.00	2.00	-	
Children Services Manager	Mid-Management	Full-Time	1.00	1.00	-	
City Clerk	Mid-Management	Full-Time	1.00	1.00	-	
City Clerk Specialist	Miscellaneous	Full-Time	1.00	1.00	-	
City Manager	Management	Full-Time	1.00	1.00	-	
Communications Specialist	Miscellaneous	Full-Time	1.00	1.00	-	
Community Development Director	Management	Full-Time	1.00	1.00	-	
Community Preservation Officer	Miscellaneous	Full-Time	1.00	1.00	-	
Community Pres. Officer / CDBG Coord.	Miscellaneous	Full-Time	1.00	1.00	-	
Custodian	Miscellaneous	Full-Time	-	-	-	
Deputy City Clerk	Miscellaneous	Full-Time	1.00	-	(1.00)	
Deputy Public Works Director/Assistant City Engineer	Mid-Management	Full-Time	1.00	1.00	-	
Economic Development Manager	Mid-Management	Full-Time	1.00	1.00	-	
Executive Assistant	Mid-Management	Full-Time	1.00	1.00	-	
Facilities Maintenance Custodian	Miscellaneous	Full-Time	2.00	2.00	-	
Facilities Maintenance Technician	Miscellaneous	Full-Time	2.00	2.00	-	
Finance Director	Management	Full-Time	1.00	1.00	-	
Financial Services Manager	Mid-Management	Full-Time	1.00	1.00	-	
GIS Analyst	Miscellaneous	Full-Time	1.00	1.00	-	
Information Services & Technology Manager	Mid-Management	Full-Time	1.00	-	(1.00)	
IT Analyst	Miscellaneous	Full-Time	2.00	2.00	-	
IT Manager	Mid-Management	Full-Time	-	1.00	1.00	
IT Technician	Miscellaneous	Full-Time	1.00	1.00	-	
Landscape Inspector	Miscellaneous	Full-Time	1.00	1.00	-	
Leadworker	Miscellaneous	Full-Time	2.00	2.00	-	
Librarian	Miscellaneous	Full-Time	4.00	4.00	-	
Library Clerk	Miscellaneous	Full-Time	2.00	2.00	-	
Library Director	Management	Full-Time	1.00	1.00	-	
Library Technician	Miscellaneous	Full-Time	1.00	1.00	-	
Maintenance Contract Administrator	Miscellaneous	Full-Time	2.00	2.00	-	
Maintenance Worker II	Miscellaneous	Full-Time	14.00	14.00	-	
Management Analyst	Mid-Management	Full-Time	2.00	2.00	-	
Office Assistant II	Miscellaneous	Full-Time	1.00	1.00	-	
Park Maintenance Supervisor	Miscellaneous	Full-Time	1.00	1.00	-	
Parks & Facilities Maintenance Superintendent	Mid-Management	Full-Time	1.00	1.00	-	
Parks & Recreation Superintendent	Mid-Management	Full-Time	1.00	1.00	-	
Parks and Recreation Director	Management	Full-Time	1.00	1.00	-	
Payroll Technician	Miscellaneous	Full-Time	1.00	1.00	-	
Plan Check Engineer	Miscellaneous	Full-Time	1.00	1.00	-	
Planning Manager	Mid-Management	Full-Time	1.00	1.00	-	

**City of Yorba Linda  
Authorized Positions Listing  
As of July 1, 2024**

ATTACHMENT 4

Principal Civil Engineer	Mid-Management	Full-Time	1.00	1.00	-
Principal Management Analyst	Mid-Management	Full-Time	2.00	2.00	-
Public Works Director/City Engineer	Management	Full-Time	1.00	1.00	-
Public Works Superintendent	Mid-Management	Full-Time	1.00	1.00	-
Recreation Coordinator	Miscellaneous	Full-Time	5.00	5.00	-
Recreation Supervisor	Miscellaneous	Full-Time	4.00	4.00	-
Senior Building Inspector	Miscellaneous	Full-Time	1.00	1.00	-
Senior Building Permit Technician	Miscellaneous	Full-Time	1.00	1.00	-
Senior Community Preservation Officer	Mid-Management	Full-Time	1.00	1.00	-
Senior Landscape Inspector	Miscellaneous	Full-Time	2.00	2.00	-
Senior Librarian	Miscellaneous	Full-Time	2.00	2.00	-
Senior Librarian Assistant	Miscellaneous	Full-Time	1.00	1.00	-
Senior Library Clerk	Miscellaneous	Full-Time	1.00	1.00	-
Senior Library Technician	Miscellaneous	Full-Time	2.00	2.00	-
Senior Management Analyst	Mid-Management	Full-Time	1.00	1.00	-
Senior Office Assistant	Miscellaneous	Full-Time	2.00	2.00	-
Senior Office Assistant - CDBG	Miscellaneous	Full-Time	1.00	1.00	-
Senior Planner	Mid-Management	Full-Time	1.00	1.00	-
Senior Public Works Inspector	Miscellaneous	Full-Time	1.00	1.00	-
Traffic Engineering Manager	Mid-Management	Full-Time	1.00	1.00	-
<b>Total Full-Time Positions</b>			<b>116.00</b>	<b>116.00</b>	<b>-</b>
<b>Permanent Part-Time Positions</b>					
Accounting Technician	Miscellaneous	Perm. Part-Time	0.75	0.75	-
Librarian	Miscellaneous	Perm. Part-Time	0.75	0.75	-
Librarian Assistant	Miscellaneous	Perm. Part-Time	0.75	0.75	-
Library Clerk	Miscellaneous	Perm. Part-Time	1.50	1.50	-
Recreation Specialist	Miscellaneous	Perm. Part-Time	5.25	5.25	-
Senior Library Page	Miscellaneous	Perm. Part-Time	0.75	0.75	-
<b>Total Permanent Part-Time Positions</b>			<b>9.75</b>	<b>9.75</b>	<b>-</b>
<b>Temporary Part-Time Positions</b>					
Accounting Technician		Temp. Part-Time	0.50	0.50	-
Building Inspector (RA)		Temp. Part-Time	0.48	0.48	-
Emergency Management Coordinator (RA)		Temp. Part-Time	0.48	0.48	-
Intern		Temp. Part-Time	4.32	4.32	-
Landscape Inspector		Temp. Part-Time	0.48	0.48	-
Library Assistant (RA)		Temp. Part-Time	-	0.48	0.48
Library Assistant		Temp. Part-Time	4.50	4.50	-
Library Clerk		Temp. Part-Time	1.97	1.97	-
Library Page		Temp. Part-Time	4.57	4.57	-
Library Technician		Temp. Part-Time	0.48	0.48	-
Maintenance Worker Trainee		Temp. Part-Time	0.48	0.48	-
Office Assistant I		Temp. Part-Time	0.48	0.48	-
Office Assistant II		Temp. Part-Time	0.48	0.48	-
Recreation Leader		Temp. Part-Time	14.71	14.71	-
Senior Library Page		Temp. Part-Time	1.63	1.63	-
Senior Office Assistant		Temp. Part-Time	0.48	0.48	-
Senior Recreation Leader		Temp. Part-Time	10.03	10.03	-
<b>Total Temporary Part-Time Positions</b>			<b>46.07</b>	<b>46.55</b>	<b>0.48</b>
<b>Total Authorized Positions</b>			<b>171.82</b>	<b>172.30</b>	<b>0.48</b>