



# STAFF REPORT

## CITY of YORBA LINDA

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### PARKS AND RECREATION DEPARTMENT

**DATE:** FEBRUARY 18, 2025

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** MIKE KUDRON, DIRECTOR OF PARKS AND RECREATION  
**PREPARED BY:** JEFF RUTH, PARKS AND RECREATION SUPERINTENDENT

**SUBJECT:** APPROVAL OF AMENDMENT NO. 3-YMCA OF ORANGE COUNTY- SWIM LESSON INSTRUCTION AND LIFEGUARDING SERVICES

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### RECOMMENDATION

It is recommended that City Council approve Amendment No. 3 to the March 17, 2022, Agreement with YMCA of Orange County in the amount of \$125,000 extending services through March 31, 2026.

### BACKGROUND

Since 1990 the Parks and Recreation Department has provided swim lessons in Yorba Linda and has contracted with the YMCA of Orange County to provide personnel for the program. This collaborative effort requires the Parks and Recreation Department to secure and facilitate the use of pool facilities at Heritage Oak Private School and Yorba Linda High School, coordinate advertising of the swim lesson program through the Activity Guide, website, and social media accounts, and facilitate the registration process for the program. The YMCA is responsible for furnishing all equipment and certified staffing including onsite pool manager, swim instructors, lifeguards, and a pool lead.

### DISCUSSION

In February of 2022, the Parks and Recreation Department issued a request for proposals seeking qualified consultants to co-sponsor the swim lesson program by providing swim lesson instructors, lifeguards, and other personnel to successfully conduct the swim lesson program. The YMCA of Orange County was the one organization to provide a proposal to co-sponsor the program. An Agreement was entered into with the YMCA in March of 2022 to provide the spring and summer swim lesson programs. Amendment No. 3 with the YMCA of Orange County will extend the terms of the Agreement through March 31, 2026, and co-sponsor the spring and summer 2025 swim lesson program. Additionally, through the current Agreement the YMCA will assist city employees in monitoring the waterslide at Adventure Playground by providing lifeguarding services.

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## **FISCAL IMPACT**

Staff is recommending the approval of Amendment No. 3 with a not-to-exceed amount of \$125,000 for the period of April 1, 2025, through March 31, 2026. Services associated with this Agreement are budgeted in the Parks and Recreation fiscal year 2024-25 adopted budget and will be included in fiscal year 2025-26 budget. Lifeguarding/swim instructor costs associated with the learn to swim program are offset by program registration revenue. Lifeguard costs for the Adventure Playground summer day camp program are also offset by registration fees. However, lifeguard services at Adventure Playground that are not associated with the day camp program are not offset by a revenue source, which are estimated at \$18,000 annually.

## **ALTERNATIVES**

Do not approve the agreement and provide further direction to staff.

## **ATTACHMENTS**

1. Professional Services Agreement with YMCA dated March 17, 2022
  2. Amendment No.3 with the YMCA and City of Yorba Linda
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