



STAFF REPORT

CITY of YORBA LINDA

PUBLIC WORKS DEPARTMENT

DATE: OCTOBER 19, 2021

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JAMIE LAI, P.E., PUBLIC WORKS DIRECTOR/ CITY ENGINEER
PREPARED BY: FREDY CASTILLO, ASSISTANT ENGINEER

SUBJECT: APPROVE PROFESSIONAL SERVICE CONTRACT WITH WILLDAN FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE FISCAL YEAR 2020-21 ANNUAL PAVEMENT PRESERVATION PROJECT

RECOMMENDATION

It is recommended that the City Council approve a Professional Service Contract with Willdan Engineering in the amount of \$103,343 to provide Construction Management and Inspection services for the Fiscal Year 2020-21 Annual Pavement Preservation Project (APPP).

BACKGROUND

The City has a Pavement Management Program (PMP) in place that allows for the planning and programming of street maintenance throughout the City's entire roadway network. As a result of implementing the PMP through ongoing investment in the City's roadway network, the overall street conditions have been maintained in good condition within the average Pavement Condition Index (PCI) range of 80.

DISCUSSION

Staff relies on consultant services to provide for construction management and inspection of the APPP. The selection of the consultant is based upon factors such as experience, professional qualifications, and competence as outlined in the Yorba Linda Municipal Code. The Public Works Department maintains an on-call list of firms that is updated through a competitive review and selection process meeting these factors. This scope of services with Willdan was originally approved by the City Council on June 15, 2021, under the on-call consultant selection protocol. However, due to the timing of this award and the expiration of the on-call consultant contracts as of June 30, 2021, the scope of services is being incorporated into a new agreement under the renewed on-call consultant contract with Willdan. Under this current request, additional hours for inspection and construction management services have been added to account for the expanded construction project scope. The addition of intersections and curb ramp modifications to meet the Americans with Disabilities Act requirements requires an extensive amount of field time to assess and coordinate solutions. Due to the complex run of slopes and grade changes at these

locations, additional services are needed.

Based on the project type and availability of resources, it was determined that Willdan would best meet the needs of the City in terms of service quality and experience. Willdan has experience providing the City with construction management and inspection services for capital improvement projects. Willdan has assimilated well in understanding City needs and concerns. Willdan is also well versed in applying engineering standards and facilitating public outreach when necessary. Staff is recommending the approval of the professional services contract to Willdan.

FISCAL IMPACT

Per Municipal Code Section 3.04.130(K), City Departments can authorize up to \$75,000 per year in task orders for each firm under contract for on-call engineering services. When the amount exceeds \$75,000, City Council approval of the task order amount for the fiscal year is required. The subject request is for approval of a professional service contract with Willdan in the amount of \$103,343.

Sufficient funds are available in the Ongoing Street Maintenance Project Account No. SI211008 for these services.

ALTERNATIVES

The City can direct staff to proceed without the Construction Management and Inspection services. However, this is not recommended because the City does not have the resources to provide these services.

ATTACHMENTS

1. Proposed Contract – Willdan
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