



# STAFF REPORT

## CITY of YORBA LINDA

### FINANCE DEPARTMENT

**DATE:** NOVEMBER 15, 2022

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** DIANNA HONEYWELL, FINANCE DIRECTOR / CITY TREASURER

**SUBJECT:** LIBRARY AND CULTURAL ARTS CENTER FURNITURE, FIXTURE AND EQUIPMENT CLOSEOUT

### RECOMMENDATION

It is recommended that the City Council receive and file this report.

### BACKGROUND

At the October 15, 2019 City Council meeting, the City Council temporarily waived the requirement that City Council awards contracts for non-public projects of \$75,000.01 or more per Yorba Linda Municipal Code section 3.04.080(E) and authorized staff to award all non-public contracts related to the Library & Cultural Arts Center furniture, fixtures and equipment procurements. The report stated that staff would return to the City Council at the conclusion of the procurement process to provide a final accounting of these expenditures. This report will summarize the final costs for the furniture, fixtures and equipment procured for both the Library and the Cultural Arts Center.

### DISCUSSION

The budget set forth in the original report taken to Council in October 2019 for the furniture, fixtures and equipment for the Library and Cultural Arts Center was \$3,410,123 plus a 15% contingency. Once quotes were obtained, a total of \$3,159,667.40 was anticipated to be spent on furniture, fixtures and equipment for both sites. At the close of the project, the total amount spent was \$2,680,240.11 and is broken down as follows:

Library Furniture Fixtures and Equipment	\$2,169,061.07
Cultural Arts Center Furniture Fixtures and Equipment	<u>511,179.04</u>
Total Furniture Fixtures and Equipment	<u><b>\$2,680,240.11</b></u>

There was a total of \$468,331 originally budgeted for furniture, fixtures and equipment that was transferred to the construction budget. These items were originally identified as furniture, fixtures and equipment but were more appropriately classified as part of the construction budget. These items mainly included Library and Cultural Arts Center signage (\$296,700) and Library shelving and book stack systems (\$171,631).

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The grand total spent on the construction, furniture, fixtures, and equipment of the Library and Cultural Arts Center was \$50,333,074. This is \$324,895 less than the total amount budgeted for this project.

### **FISCAL IMPACT**

Currently there is no fiscal impact. All costs have been budgeted and incurred in past fiscal years.

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