



STAFF REPORT

CITY of YORBA LINDA

Administration Department

DATE: September 21, 2021

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: MARK AALDERS, ASSISTANT TO THE CITY MANAGER

SUBJECT: MUTUAL AID MEMORANDUM OF AGREEMENT FOR THE COVID-19 VACCINATION EFFORT WITH THE COUNTY OF ORANGE

RECOMMENDATION

It is recommended that the City Council of the City of Yorba Linda approve and authorize the City Manager, or designee to execute a Mutual Aid Memorandum of Agreement for the COVID-19 Vaccination Effort with the County of Orange, pertaining to mutual aid assistance provided under the Orange County Operational Area Agreement.

BACKGROUND

COVID-19 is a world-wide pandemic resulting in significant health and economic impacts across the globe. On February 25, 2020, the United States Centers for Disease Control and Prevention (CDC) announced that community spread of the novel coronavirus (COVID-19) was likely. On February 26, 2020, the Orange County Health Officer declared a Health Emergency. On February 26, 2020, the Chair of the Emergency Management Council issued a Proclamation of Local Emergency pursuant to the requirements of the California Emergency Services Act, which was ratified by the Board of Supervisors on March 2, 2020.

On March 4, 2020, the Governor of the State of California proclaimed a state of emergency in response to the COVID-19 pandemic pursuant to the California Emergency Services Act.

On March 13, 2020, the President of the United States issued a Major Disaster Declaration for California (FEMA-4482-DR-CA) in response to the COVID-19 pandemic pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"). This action made the State of California, local and Indian tribal governments, and certain private non-profit (PNP) organizations eligible to apply for reimbursement from Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program.

On December 31, 2020, the County of Orange (County) launched Operation Independence with the goal of facilitating the vaccination of all willing community members by July 4, 2021. To accomplish this, an Incident Management Team was assigned to lead the organization of mass vaccination sites, known as Points of Dispensing (PODs). Because the PODs provide mutual benefit to all community members across the County, regardless of the City

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they live or work in, staffing support of the PODs was requested of local jurisdictions. Staffing goals for each jurisdiction were set based upon the proportion of community members living in their jurisdiction.

FEMA has determined that staffing cost expended on the PODs is eligible for reimbursement under the PA program. FEMA and California Office of Emergency Services (Cal OES) have requested that PA reimbursement requests for local jurisdictions be submitted electronically through the County. The County will serve as the aggregator and administrator of claims for all jurisdictions who are acting in support of the vaccination effort. The County shall then reimburse the requesting jurisdiction solely based on what has been approved for reimbursement by FEMA and Cal OES and upon receipt of federal reimbursement funding.

To accomplish this cycle of reimbursement requests and disbursements, mutual aid agreements are required between the County and each requesting jurisdiction. The County Board of Supervisors approved the standard Mutual Aid Agreement for the COVID-19 Vaccination Effort on March 9, 2021 (Attachment A).

The City Council is requested to approve the Agreement without changes and has already approved the Cal OES Designation of Applicant's Agent Resolution for Non-State Agencies (Attachment B) for staff designees to execute any actions necessary for the purposes of obtaining federal financial assistance related to this Agreement.

DISCUSSION

Staff were identified based on skills and availability by management to support the COVID-19 Vaccination POD sites. Because the PODs provide vaccinations to community members who live and work across Orange County, jurisdictions were asked to contribute staff in proportion to the population within each jurisdiction.

As a Mutual Aid responding agency, the City of Yorba Linda incurred expenses in staffing COVID-19 Vaccination POD sites. Therefore, staff recommends approving the Agreement to potentially recover these expenses.

FISCAL IMPACT

Approval of this Agreement will allow the City to potentially recover total expenses incurred in staffing COVID-19 Vaccination POD sites. Any expenses not approved for reimbursement by FEMA will be supported with the City of Yorba Linda's existing operating budget. The reimbursement for City staffing of POD sites is estimated to be \$2,240.

ALTERNATIVES

As an alternative to staff's recommendation, the City Council may elect not to approve and authorize the execution of the mutual aid agreement.

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ATTACHMENTS

Attachment A – Mutual Aid Agreement for the COVID-19 Vaccination Effort

Attachment B - Cal OES 130 Designation of Applicants Agent Resolution For Non-State
Agencies
