

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

CITY OF YORBA LINDA

(Amended ~~September 15, 2020~~ September 20, 2022)

EXHIBIT “A”

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all Other City Officials who manage public investments as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the City's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are officials who manage public investments¹. These positions are listed here for informational purposes only.

Finance Director

Financial Consultants

¹ Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accountant	4, 6
Administrative Services Director	1, 2
Assessment District Manager	2, 3, 5
Assistant City Engineer	2, 3, 5, 6
Assistant City Manager	1, 2
Assistant Civil Engineer	2, 3, 5, 6
Assistant Engineer	2, 3, 5, 6
Assistant Library Director	5
Assistant Planner	2, 3, 5, 6
Assistant to the City Manager	4
Associate Planner	1, 2
Building Inspector	6
Building Official	5, 6
City Attorney (Not filing under Gov. Code §87200)	1, 2
City Clerk	5
Communications Coordinator	5

**LEGISLATIVE VERSION
(SHOWS CHANGES MADE)**

<u>DESIGNATED EMPLOYEES' TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES ASSIGNED</u>
Community Development Director	1, 2
Community Preservation Officer	6
Deputy City Clerk	5
Engineering Aide	5, 6
Facilities Maintenance Technician	5
Financial Services Manager	4
Economic Development Manager	1, 2
Geographic Information System Analyst	5, 6
Human Resources Manager	5
Information Technology Analyst	5
Landscape Construction Inspector	6
Library Director	5
Library Services Manager (All Depts/Divisions)	5
Maintenance Contract Administrator	5
Management Analyst/Communications	5
Management Information Services Manager	5
Parks and Facilities Manager	3, 5
Parks and Recreation Superintendent	3, 5
Parks and Recreation Director	1, 2
Parks Maintenance Supervisor	5

**LEGISLATIVE VERSION
(SHOWS CHANGES MADE)**

<u>DESIGNATED EMPLOYEES' TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES ASSIGNED</u>
Plan Check Engineer	5, 6
Planning Manager	2, 3, 5, 6
Principal Civil Engineer	2, 3, 5, 6
Principal Management Analyst	2, 3, 5, 6
Principal Planner	2, 3, 5, 6
Public Information Officer	5
Public Works Director/City Engineer	2, 3, 5, 6
Public Works Inspector (ALL)	6
Public Works Superintendent	2, 3, 5
Recreation Coordinator	5
Recreation Supervisor	5
Senior Building Inspector	5, 6
Senior Civil Engineer	2, 3, 5, 6
Senior Community Preservation Officer	6
Senior Landscape Inspector	5, 6
Senior Management Analyst	5
Senior Planner	2, 3, 5, 6
Senior Public Works Inspector	5, 6
Traffic Engineering Manager	2, 3, 5, 6

**LEGISLATIVE VERSION
(SHOWS CHANGES MADE)**

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
<u>MEMBERS OF BOARDS,</u> <u>COMMITTEES AND COMMISSIONS</u>	
Library Commission	5
Parks and Recreation Commission	1, 2
Traffic Commission	1, 2
Consultant ²	

² Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EXHIBIT “B”

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions and sources of income, including gifts, loans and travel payments, that are located in, do business in or own real property within the jurisdiction of the City.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

Category 3: All investments and business positions and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

Category 5: All investments and business positions and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's department, unit or division.

Category 6: All investments and business positions and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the Designated Employee's department, unit or division.