



# STAFF REPORT

## CITY of YORBA LINDA

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### PARKS AND RECREATION DEPARTMENT

**DATE:** MAY 17, 2022

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** MICHEAL KUDRON, DIRECTOR OF PARKS AND RECREATION  
**PREPARED BY:** JEFF RUTH, RECREATION SUPERINTENDENT

**SUBJECT:** APPROVAL OF CHANGE ORDER NO 3 – ADVENTURE PLAYGROUND  
RJM DESIGN GROUP, INC.

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### **RECOMMENDATION**

It is recommended that the City Council:

- Approve Change Order No. 3 for construction administration services with RJM Design Group, Inc. in the amount of \$58,000.

### **BACKGROUND**

On July 20, 2021, City Council approved the plans and specifications and awarded the contract for the Adventure Playground Renovation project to Lehman Construction. Construction began on September 13, 2021 and is expected to be completed in late fall 2022.

### **DISCUSSION**

RJM Design Group was hired by the City of Yorba Linda in 2017 to conduct the Master Plan process for Adventure Playground. Following approval of the Master Plan, the City Council approved Amendment No 2 with RJM Design Group, Inc. on August 6, 2019, which revised the scope of services to include professional design, design development, construction documents, and construction administration services and resulted in Change Order No 2 to be approved in the amount of \$562,100. Amendment No 3 with RJM Design Group was approved by City Council on April 5, 2022 which extends the previous amendment for construction administration services and includes review and response to requests for information, review project submittals from the contractor, as well as attendance at construction meetings and project site visits through the completion of the project. Change Order No. 3 in the amount of \$58,000 will allow for RJM Design Group to see the project through its completion.

### **FISCAL IMPACT**

The change order for RJM Design Group totals \$58,000 and sufficient funds have been identified in the contingency budget to account for these services. Per Administrative Policy: A-F-5 Purchase, Bidding, and Contracting, the amount of the change order necessitates City Council approval.

**APPROVAL OF CHANGE ORDER NO 3 – ADVENTURE PLAYGROUND RJM DESIGN GROUP, INC.**

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**ALTERNATIVES**

The City Council may not approve Change Order No 3 and provide direction to staff.

**ATTACHMENTS**

1. Change Order No 3 with RJM Design Group, Inc.
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