



STAFF REPORT

CITY of YORBA LINDA

COMMUNITY DEVELOPMENT DEPARTMENT

DATE: APRIL 5, 2022

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: DAVID BRANTLEY, COMMUNITY DEVELOPMENT DIRECTOR
PREPARED BY: MARY LEWIS, SENIOR COMMUNITY
PRESERVATION OFFICER

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR
FISCAL YEAR 2022/23 FUNDING

RECOMMENDATION

It is recommended that the City Council approve the projects associated with Yorba Linda's Community Development Block Grant (CDBG) application for Fiscal Year 2022-2023, and direct staff to submit an application package to the County of Orange Housing and Community Development offices in accordance with the previously approved Cooperation Agreement between the City of Yorba Linda and the County of Orange executed on June 17, 2014.

BACKGROUND

On an annual basis, the City of Yorba Linda participates in the CDBG program, for which the City submits an application for fiscal year funding. The program allocates federal monies for projects aimed at providing assistance to low-moderate income areas or neighborhoods and income-qualified households throughout the community.

For many years now the City has participated in a Cooperation Agreement with the County of Orange for joint participation in the City's CDBG Program. Under this designation as a "Metro City," Yorba Linda receives its full entitlement amount in accordance with the federal formula which allocates funding to eligible jurisdictions. As a Metro City, the County assists with specific documents, monitoring and reporting requirements and shares in the administrative costs related to the CDBG contracts.

DISCUSSION

The purpose of the CDBG program is to assist communities in providing decent housing and a suitable living environment, and in expanding economic opportunities, principally for persons of low and moderate income. The overriding purpose of the CDBG program is to support "brick and mortar" activities, e.g., acquisition, rehabilitation and preservation, and public improvements and facilities.

**COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR FISCAL YEAR
2022/23 FUNDING**

Page | 2

In accordance with federal requirements and as outlined in the Citizen Participation Plan, the City is required to conduct a public hearing in connection with the application process and allow the community to provide input and suggestions related to the use of CDBG funds for the FY 2022-2023 funding cycle.

The City will have available an estimated \$258,530.00 in regular CDBG funds during the 2022/23 fiscal year. As such, the following programs are proposed for use of CDBG funding:

Use of CDBG Funds		Proposed Allocation	FY 21/22 Allocation
Neighborhood Improvement Program: <i>Rehabilitation grants to qualified homeowners for general property improvements and repairs to meet local codes, standards and ordinances. Ongoing program through the Community Preservation Division.</i>		\$90,000	\$90,000
Senior Nutrition Program: <i>Operational costs associated with the daily senior lunch program held at the Yorba Linda Community Center. Maximum public service allocation is based upon 15% of the total grant award.</i>		\$38,779	\$38,779
ADA Improvements (Public): <i>There are several curb ramps throughout the City that are not up-to-date with ADA requirements. This funding will be used to help offset the costs to bring the areas identified by Public Works into ADA compliance.</i>		\$78,045	\$78,045
CDBG Program Administration: <i>The overall development, management, coordination and monitoring of the CDBG program. Maximum administration allocation is based upon 20% of the total grant award – 10% to City and 10% to County of Orange.</i>			
City allocation:		\$25,853	\$25,853
County allocation:		\$25,853	\$25,853
CDBG Award		\$258,530	\$258,530

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR FISCAL YEAR 2022/23 FUNDING

Page | 3

ENVIRONMENTAL DETERMINATION

All aforementioned projects proposed for the Fiscal Year 2022-2023 CDBG application have received preliminary environmental review and will have clearance prepared for each project as Categorically Exempt from the California Environmental Quality Act (CEQA).

FISCAL IMPACT

There are no fiscal impacts associated with the public hearing nor the preparation of the application for funding.

The Senior Nutrition Program is a public service program that is capped at 15% of the total CDBG award amount. The program provides a local community benefit by assisting the lower income senior and disabled population within the City with nutritional, balanced and warm meals which they may otherwise not have access to. The annual grant amount is applied to the pro-rata share of part time staff administering the program. Although the City has realized a decline in the annual CDBG allocation amount over the years, the Senior Nutrition Program has been able to maintain service levels and utilize existing community center staff to meet the program's needs.

Administrative costs associated with the CDBG program are capped at 20% of the annual grant award. As per the Cooperation Agreement with the County, the City and County equally share in the duties and responsibilities of administering program activities. As such, the City and the County will each receive \$25,853.00 or 10% in CDBG administrative funds during the program year to help offset salaries and expenses associated with program implementation.

ALTERNATIVES

If City Council would like to reallocate funds from any of the programs, other than the Senior Nutrition Program and the Administration Program, staff can work with the County of Orange for approvals.

If the City Council were to decide not to participate in the CDBG application process, the funds that the City of Yorba Linda were to receive would then be given to the County of Orange to be distributed through a competitive process to other Orange County cities seeking additional funding.
