



CITY of YORBA LINDA

PARKS AND RECREATION COMMISSION MEETING AGENDA

Thursday, March 20, 2025, 6:30 p.m.

Council Chambers

4845 Casa Loma Avenue

Pages

1. **CALL TO ORDER**

6:30 PM

4845 Casa Loma Avenue

City Council Chambers

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Commissioners: Battaglia, Catalan, Dickerson, Hamilton, McLure,

4. **APPROVAL OF THE MINUTES**

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5. **PUBLIC COMMENTS**

There is a five (5) minute maximum time limit for each individual addressing the Park and Recreation Commission during Public Comments and on all other items listed on the Agenda. Public Comment is the time reserved on each regular meeting Agenda to provide an opportunity for members of the public to directly address the Parks and Recreation Commission on matters of interest that are not already scheduled for consideration on this Agenda. Although the Parks and Recreation Commission values your comments, pursuant to the Brown Act, the Parks and Recreation Commission cannot take any action on items not listed on the posted Agenda but may refer the matter to staff or a subsequent meeting.

All remarks shall be addressed to the Parks and Recreation Commission as a body through the presiding officer and not directly to any member thereof. The Parks and Recreation Commission desire its meetings to be conducted in a professional manner respectful of all participants. Therefore, the Chair may ask that speakers refrain from engaging in personal attacks, and name-calling, during their allotted time.

However, public criticism of the policies, procedures, programs or services of

the City, or of the acts or omissions of the Parks and Recreation Commission as a body shall not be prohibited.

The Chair may use his/her discretion to select the order of speakers in a manner that ensures that a variety of issues and concerns can be presented during the initial time and he or she may allow for additional comments to be made past the time allotted. As a result, in situations where there are multiple speakers wishing to speak on a single topic not on the agenda, the Chair may ask that one speaker generally describe the issue of matter and then will provide additional speakers the opportunity to speak later on this topic.

6. OLD BUSINESS

7. NEW BUSINESS

7.a RESERVATION SYSTEM UPDATE - PR-PR-25-006

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Recommendation:

It is recommended that the Parks and Recreation Commission provide comments and direction to staff.

8. MATTERS PRESENTED BY STAFF

8.a Spring Registration, Events & Programs

8.b Love Yorba Linda Event

9. DIRECTOR'S REPORT

10. MATTERS PRESENTED BY COMMISSION

10.a PARK REVIEW REPORTS

10.b ANNOUNCEMENTS

10.c AGENDA BUILDING

11. ADJOURNMENT

The next regularly scheduled Parks and Recreation Commission meeting is April 17, 2025.

NOTE: ALL STAFF REPORTS AND RELATED ATTACHMENTS FOR ITEMS ON THIS AGENDA ARE ON FILE IN THE PARKS AND RECREATION DEPARTMENT. AS AN ADDITIONAL SERVICE, THE CITY NOW PROVIDES THE STAFF REPORTS AND RELATED ATTACHMENTS ON THE CITY'S WEBSITE. PLEASE NOTE THAT IT IS NOT ALWAYS POSSIBLE TO EMBED ALL ATTACHMENTS AND MAPS. THUS, IF YOU REQUIRE A FULL AND COMPLETE COPY OF THE AGENDA PACKET, YOU SHOULD NOT RELY UPON THE WEBSITE MATERIALS ALONE.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY WILL MAKE EVERY REASONABLE ATTEMPT TO ACCOMMODATE ANY ATTENDEE OR PARTICIPANT AT THIS MEETING NEEDING SPECIAL ASSISTANCE BEYOND WHAT IS NORMALLY PROVIDED. PLEASE CONTACT THE PARKS AND RECREATION DEPARTMENT AT (714) 961-7160 AT LEAST 48 HOURS PRIOR TO THIS MEETING TO INFORM US OF YOUR PARTICULAR NEEDS AND TO DETERMINE IF ACCOMMODATION IS FEASIBLE. PLEASE ADVISE US AT THE TIME YOU CALL IF SPECIAL ASSISTANCE IS REQUIRED TO ATTEND OR PARTICIPATE IN MEETINGS ON A REGULAR BASIS.

MINUTES OF A REGULAR MEETING OF THE CITY OF YORBA LINDA PARKS AND RECREATION COMMISSION HELD FEBRUARY 20, 2025, YORBA LINDA, CALIFORNIA.

CALL TO ORDER

Chairman Battaglia called the meeting to order at 6:38 PM

STAFF PRESENT

Mike Kudron, Parks and Recreation Director; Jeff Ruth, Parks and Recreation Superintendent; Kelly Ridenour, Administrative Secretary; Jenny Diep, Recreation Coordinator; Rob Cavanaugh, Recreation Supervisor

PLEDGE OF ALLEGIANCE

Led by Superintendent Jeff Ruth

OATH OF OFFICE

Oath of Office presented to Commissioner Battaglia and Commissioner Hamilton led by Director Kudron.

APPROVAL OF MINUTES

Motion Commissioners Catalan/Hamilton to approve the Parks and Recreation Commission regular meeting minutes of November 21, 2024. The motion carried (3-0) pursuant to the following vote:

AYES:	Hamilton, Catalan, Battaglia
NOES:	None
ABSENT:	McLure, Dickerson (arrived late)
ABSTAIN:	None

PUBLIC COMMENT

Resident Sheryl Clark spoke briefly to thank staff and Commissioners for all the work they have done for the community.

Chairman Battaglia announced that the Reorganization of the Commission will be moved down on the agenda after New Business to allow time for all Commissioners to arrive.

NEW BUSINESS

Armed Forces Street Banner Program Presented by Superintendent Jeff Ruth – Superintendent Jeff Ruth provided a brief background of the Military Street Banner program. He noted that the program began in 2012 and has been popular over the years but recently, there has been a decline in the number of orders. He stated that the recent decline may be due in part to the requirement of participants to purchase a new banner each year and the subsequent rise in cost. Superintendent Ruth explained that the quality of the banners has improved and they are holding up to the elements better, so staff feels they can be displayed longer than a year.

Considering this, staff is proposing to change the program to allow for a longer display period consisting of a minimum of one year and a maximum of three years. So, the purchased banners would stay up until they become damaged or exceed the three-year maximum. Superintendent Ruth mentioned that the proposed changes are anticipated to reduce city costs for printing and installation as well as a substantial cost saving for the participants. Discussion ensued.

Motion Commissioners Hamilton/Catalan to approve the proposed changes to the Military Banner Program. The motion carried (4-0) pursuant to the following vote:

AYES:	McLure, Hamilton, Catalan, Battaglia
NOES:	None

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ABSENT: None
ABSTAIN: Dickerson

Summary of Department Highlights Presented by Superintendent Jeff Ruth – Superintendent Ruth provided the department summary report for the period of October 1- December 31, 2024. The report provided an overview of registration and revenue numbers during the reporting period. He noted that enrollment numbers were slightly down from previous years and revenue was down approximately \$30,000. He went on to highlight the annual Breakfast with Santa event that was extremely successful as well as in-house programs, Mighty Tykes and Spike Time Volleyball which continue to be very popular. He also reported that facility rental revenue totaled \$171,178 which is an increase from the prior reporting period.

Older Adults Program Review Presented by Supervisor Rob Cavanaugh and Coordinator Jenny Diep – Supervisor Cavanaugh started the presentation with a slideshow highlighting current programs, activities and events held at the Community Center as part of the Older Adult Programs. With the help of Coordinator Diep, they explained the difference between programs offered through the City, Senior Club, North Orange County Continuing Education and Meals on Wheels. It was noted that there is a robust number of programs, and most have steady participation while others are less popular and could be re-evaluated. Following the presentation, Supervisor Cavanaugh and Coordinator Diep accepted public input and asked the Commission to provide feedback on current and potentially new senior programs. They explained that in order to extend the outreach and seek input from participants, a survey has also been created that will be distributed at facilities and through digital resources. A discussion ensued by Commissioners. Commissioner Hamilton shared programming ideas from the City of Whittier suggesting that staff consider partnering with other cities for senior events. Commissioner Dickerson mentioned a senior coed softball league. Resident, Sheryl Clark, gave input during public comment and said that she appreciates staff seeking to engage younger seniors and although she is in the older crowd, she does not consider herself that way, so she appreciates the effort to make it more welcoming for the more active, younger feeling seniors.

Bryant Ranch Park Basketball Court Project Presented by Director Mike Kudron – Director Kudron provided a slideshow and review of the previously approved design for the Bryant Ranch Park Basketball Court Project. He explained that the City received funding to complete improvements at Bryant Ranch Park as part of Phase II of the Master Plan. Once funds were secured, the Commission prioritized the construction of the basketball court project and approved the court design with 3 pickleball overlay courts. Director Kudron noted that the City now has pickleball courts at 4 different park sites and each has experienced various issues related to pickleball. With the experience gained to date, Director Kudron asked the Commission to confirm if the current Bryant Ranch Park design with 3 pickleball courts is still the preferred option. Resident, Jaqueline Davis, spoke during public comment and stated that she feels the Commission should consider the issues at Las Palomas Park and urged the Commission not to put pickleball courts so close to homes at Bryant Ranch Park. Discussion ensued.

Motion Commissioners Dickerson/McLure to approve the Bryant Ranch Park Basketball Court Project design and reduce the number of pickleball court overlays to 2. The motion carried (4-1) pursuant to the following vote:

AYES: McLure, Hamilton, Dickerson, Battaglia
NOES: Catalan
ABSENT: None
ABSTAIN: None

REORGANIZATION OF COMMISSION

Election of Chair

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Motion Commissioners Catalan/Dickerson to appoint Commissioner Hamilton as the new Chair. The motion carried (5-0) pursuant to the following vote:

AYES: Hamilton, Dickerson, McLure, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: None

Election of Chair Pro Tem

Motion Commissioners Battaglia/McLure to appoint Commissioner Catalan as the new Chair Pro Tem. The motion carried (5-0) pursuant to the following vote:

AYES: Hamilton, Dickerson, McLure, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: None

Committee Appointments

Representative Appointed to Wall of Fame Selection Committee

Motion Commissioners Battaglia/McLure to appoint Commissioner Dickerson to serve on the Wall of Fame Selection Committee. The motion carried (4-0) pursuant to the following vote:

AYES: Hamilton, McLure, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: Dickerson

Motion Commissioners Catalan/Dickerson to appoint Commissioner Battaglia to serve on the Wall of Fame Selection Committee. The motion carried (5-0) pursuant to the following vote:

AYES: Hamilton, Dickerson, McLure, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: None

Representative Appointed to Sports Advisory Committee

Motion Commissioners Battaglia/Dickerson to appoint Commissioner McLure to serve as representative to the Sports Advisory Committee. The motion carried (4-0) pursuant to the following vote:

AYES: Hamilton, Dickerson, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: McLure

Representative Appointed to Citizen of the Year Selection Committee

Motion Commissioners Catalan/Battaglia to appoint Commissioner Hamilton to serve on the Citizen of the Year Selection Committee. The motion carried (4-0) pursuant to the following vote:

AYES: Dickerson, McLure, Catalan, Battaglia
NOES: None

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ABSENT: None
ABSTAIN: Hamilton

Park Assignments

Motion Commissioners Dickerson/Battaglia to approve the 2025 Park Assignments. The motion carried (5-0) pursuant to the following vote:

AYES: Dickerson, Hamilton, McLure, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: None

OLD BUSINESS

None

MATTERS PRESENTED BY STAFF

Wall of Fame Update Presented by Superintendent Jeff Ruth – Superintendent Jeff Ruth announced that nominations are now being accepted for the 2025 Wall of Fame Induction Ceremony. The deadline to apply is February 28. He noted that after the deadline, staff will contact Commissioner Dickerson & Commissioner Battaglia to schedule the selection meeting to review the applications received. Superintendent Ruth also asked the Commission to save the date for June 7 which will be the induction ceremony to honor the 2021 Yorba Linda High School Men's Water Polo Team.

Spring Registration Update Presented by Superintendent Jeff Ruth – Superintendent Ruth provided a brief update on current spring registration numbers. He noted that registration opened for residents on February 12 and will open on February 26 for non-residents. As of now there are 600 enrollments and about \$47,000.

DIRECTORS REPORT

Director Kudron reminded the Commission that the City Council joint workshop with the Commissions is scheduled for the upcoming Monday, February 24 at 6pm and a pizza dinner will be provided.

MATTERS PRESENTED BY COMMISSION

Commissioner Catalan said that she participated in the Parks and Recreation Commission interviews and one of the applicants had brought up a good suggestion that she wanted to share. It was suggested to feature different parks online and she wants to use that idea to coordinate with staff to highlight different parks monthly or quarterly through social media and the websites.

Commissioner Battaglia piggy backed on Commissioner Catalan's comment and added that he thought it would be a good idea to consider pairing the older adult programs along with the park highlights online and it could be a good way to promote both areas.

Commissioner Dickerson announced that he has an upcoming surgery prior to the joint workshop on Monday so he will have a bandage on his face and doesn't want to cause concern.

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Chair Hamilton stated that she will not be able to attend the meeting next month, so Chair Pro Tem Catalan was asked to lead the March meeting.

Review of Park Assignments

None

Announcements

None

Agenda Building

None

ADJOURNMENT

There being no other business to come before the Parks and Recreation Commission, Chair Hamilton adjourned the meeting at 8:17 p.m. The next regularly scheduled meeting for the Parks and Recreation Commission will be on March 20, 2025.



STAFF REPORT

CITY of YORBA LINDA

PARKS AND RECREATION DEPARTMENT

DATE: MARCH 20, 2025

TO: HONORABLE CHAIR AND MEMBERS OF THE PARKS AND RECREATION COMMISSION

FROM: MIKE KUDRON, DIRECTOR OF PARKS AND RECREATION

SUBJECT: RESERVATION SYSTEM UPDATE

RECOMMENDATION

It is recommended that the Parks and Recreation Commission provide comments and direction to staff.

BACKGROUND

Over the past year, the Parks and Recreation Department has received emails and phone calls expressing concerns about the pickleball courts at Las Palomas Park. Some residents living near Las Palomas Park are concerned with parking, safety, noise, decreased property values, and crime. The Commission implemented various measures to address these concerns modifying the pickleball hours at Las Palomas to 8:00am – 9:00pm; installing an automated lock on the pickleball gate; maximizing existing pickleball resources at other sites; and implementing reservation-based programming Monday – Thursday after 4:00pm.

DISCUSSION

The court reservation system was implemented on October 14, 2024. The program has been very popular and the Activenet system is utilized to manage the pickleball court reservations at Las Palomas Park. Courts can be booked two weeks in advance by Yorba Linda residents (one week in advance for non-residents) and usually book up within a few minutes. To date, 100% of all reservations have been made by Yorba Linda residents and the courts are fully booked. Most importantly, parking near Las Palomas Park has been significantly reduced during reservation hours.

Although the reservation system has achieved the desired goals, it is not perfect. Pickleball parking has been greatly reduced; however, there are still times that parking is crowded in the neighborhood due to tennis lessons, a dog group, and other park users. One of the main challenges is that reservations are being dominated by a very small group of people. The Activenet system is great and is very effective for the vast majority of our registration needs. However, in this case, the system is limited and cannot restrict the number of court bookings per individual per week or family accounts booking multiple courts per day. The system can

RESERVATION SYSTEM UPDATE

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limit the total hours booked per day/per person but cannot stipulate that individual's book on the hour (i.e. 4:00-5:00pm). These limitations have resulted in a small group of people dominating the reservation system for extended use and has caused frustration from casual players that are not able to get a reservation. Examples include:

- Players often do not book the courts on the hour. Some people will book a court from 4:30-6:30pm and then a friend or family member will book the court right after them from 6:30-8:30pm. Courts are reserved in hour blocks, so the time from 4-4:30pm and 8:30-9pm becomes un-reservable. In this instance, one court is utilized the entire night (4-9pm) by one small group of people. There are approximately 3 groups employing this method on most available reservation days.
- There are cases where a person will book Court 1 for a 2-hour time block and the spouse will book Court 2 for the same time block. This results in one family utilizing two courts and restricting access for others.
- In another example, one person was routinely booking three courts per night (6 total hours) by booking one court and then two other courts are reserved by his children who are minors (all on the same family account).
- There are also times when people do not show up for their reserved time and the court sits empty.

As a result of some of these issues, staff have made some minor adjustments. The booking window originally opened at 12 midnight, two weeks prior to the reservable date. The Parks and Recreation Department received negative feedback about the late time and moved the booking time to 4:00pm, which has been well received. Another small change is that staff is pre-reserving blocks of time in an effort to maximize reservable times. This has helped people book on the hour and then the pre-reserved blocks are opened at random times, which has assisted casual players make reservations.

Moving forward, there are a few potential solutions that could help to facilitate a more equitable reservation process that would benefit a greater number of pickleball players.

- Limit reservations to one per day, per account.
- Stipulate that the person who reserved the court must be present at the court during the reserved time.
- Allow courts to be booked in 30-minute increments.