



CITY of YORBA LINDA

PARKS AND RECREATION COMMISSION MEETING AGENDA

Thursday, November 21, 2024, 6:30 p.m.

Council Chambers

4845 Casa Loma Avenue

Pages

1. **CALL TO ORDER**

6:30 PM

4845 Casa Loma Avenue

City Council Chambers

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Commissioners: Battaglia, Catalan, Dickerson, Hamilton, McLure

4. **APPROVAL OF THE MINUTES**

Approval of the Parks and Recreation Commission meeting minutes of October 17, 2024.

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5. **PUBLIC COMMENTS**

There is a five (5) minute maximum time limit for each individual addressing the Park and Recreation Commission during Public Comments and on all other items listed on the Agenda. Public Comment is the time reserved on each regular meeting Agenda to provide an opportunity for members of the public to directly address the Parks and Recreation Commission on matters of interest that are not already scheduled for consideration on this Agenda. Although the Parks and Recreation Commission values your comments, pursuant to the Brown Act, the Parks and Recreation Commission cannot take any action on items not listed on the posted Agenda but may refer the matter to staff or a subsequent meeting.

All remarks shall be addressed to the Parks and Recreation Commission as a body through the presiding officer and not directly to any member thereof. The Parks and Recreation Commission desire its meetings to be conducted in a professional manner respectful of all participants. Therefore, the Chair may ask that speakers refrain from engaging in personal attacks, and name-calling,

during their allotted time.

However, public criticism of the policies, procedures, programs or services of the City, or of the acts or omissions of the Parks and Recreation Commission as a body shall not be prohibited.

The Chair may use his/her discretion to select the order of speakers in a manner that ensures that a variety of issues and concerns can be presented during the initial time and he or she may allow for additional comments to be made past the time allotted. As a result, in situations where there are multiple speakers wishing to speak on a single topic not on the agenda, the Chair may ask that one speaker generally describe the issue of matter and then will provide additional speakers the opportunity to speak later on this topic.

6. OLD BUSINESS

7. NEW BUSINESS

7.a PARK MAINTENANCE REPORT - PR-PR-24-008

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Recommendation:

It is recommended that the Parks and Recreation Commission review the report and provide direction to staff.

8. MATTERS PRESENTED BY STAFF

8.a WINTER REGISTRATION, EVENTS & PROGRAMS

8.b SPORTS ADVISORY COMMITTEE MEETING RECAP

8.c ADVENTURE PLAYGROUND MAINTENANCE UPDATE

8.d SENIOR ART SHOW RECAP

8.e YOUTH EMPOWERMENT SERVICE DAY RECAP

9. DIRECTOR'S REPORT

10. MATTERS PRESENTED BY COMMISSION

10.a PARK REVIEW REPORTS

10.b ANNOUNCEMENTS

10.c AGENDA BUILDING

11. ADJOURNMENT

The next regularly scheduled Parks and Recreation Commission meeting is scheduled for January 16, 2024.

NOTE: ALL STAFF REPORTS AND RELATED ATTACHMENTS FOR ITEMS ON THIS AGENDA ARE ON FILE IN THE PARKS AND RECREATION DEPARTMENT. AS AN ADDITIONAL SERVICE, THE CITY NOW PROVIDES THE STAFF REPORTS AND RELATED ATTACHMENTS ON THE CITY'S WEBSITE. PLEASE NOTE THAT IT IS NOT ALWAYS POSSIBLE TO EMBED ALL ATTACHMENTS AND MAPS. THUS, IF YOU REQUIRE A FULL AND

COMPLETE COPY OF THE AGENDA PACKET, YOU SHOULD NOT RELY UPON THE WEBSITE MATERIALS ALONE.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THE CITY WILL MAKE EVERY REASONABLE ATTEMPT TO ACCOMMODATE ANY ATTENDEE OR PARTICIPANT AT THIS MEETING NEEDING SPECIAL ASSISTANCE BEYOND WHAT IS NORMALLY PROVIDED. PLEASE CONTACT THE PARKS AND RECREATION DEPARTMENT AT (714) 961-7160 AT LEAST 48 HOURS PRIOR TO THIS MEETING TO INFORM US OF YOUR PARTICULAR NEEDS AND TO DETERMINE IF ACCOMMODATION IS FEASIBLE. PLEASE ADVISE US AT THE TIME YOU CALL IF SPECIAL ASSISTANCE IS REQUIRED TO ATTEND OR PARTICIPATE IN MEETINGS ON A REGULAR BASIS.

MINUTES OF A REGULAR MEETING OF THE CITY OF YORBA LINDA PARKS AND RECREATION COMMISSION HELD OCTOBER 17, 2024, YORBA LINDA, CALIFORNIA.

CALL TO ORDER

Chairman Battaglia called the meeting to order at 6:31 PM

STAFF PRESENT

Mike Kudron, Parks and Recreation Director; Jeff Ruth, Recreation Superintendent; Valerie Passarella, Recreation Supervisor; Julio Palacios, Recreation Supervisor; Kelly Ridenour, Administrative Secretary

PLEDGE OF ALLEGIANCE

Led by Commissioner McLure

APPROVAL OF MINUTES

Motion Commissioners Catalan/Battaglia to approve the Parks and Recreation Commission regular meeting minutes of September 19, 2024. The motion carried (5-0) pursuant to the following vote:

AYES: McLure, Hamilton, Dickerson, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: None

PRESENTATION

Commendation for Tim Garvey Presented by Director Kudron - Director Kudron presented a commendation certificate from the City for former Commissioner Tim Garvey to acknowledge his years of service and dedication to our department. Tim Garvey was not present to accept his certificate, but Director Kudron stated that it would be sent to him.

NEW BUSINESS (Moved Up on Agenda)

Yorba Linda-Placentia Draft Active Transportation Plan Presented by Economic Development Manager Colleen Callahan – Economic Development Manager Colleen Callahan presented the Yorba Linda-Placentia Draft Active Transportation Plan. She noted that she has been working alongside the City’s Traffic Engineering Manager, Tony Wang, and the project consultant from Alta Planning and Design, Les Brown, who were also in attendance. She stated the purpose of the presentation is to give an overview of the Draft Active Transportation Plan and provide an opportunity for dialogue among residents and City officials. Manager Callahan explained that the plan is being drafted in collaboration with the City of Placentia as well as the Placentia Yorba Linda Unified School District with the intention of enhancing the safety and connectivity of our community. This effort was made possible by a grant awarded by the California Department of Transportation. Manger Callahan then introduced Les Brown with Alta Design and Planning who presented a PowerPoint presentation outlining the details of the plan that has been drafted. Following the presentation, there was an opportunity for questions and comments from the public and the Commission. There were no public comments but there was discussion by the Commission.

Motion Commissioners McLure/Catalan to discuss and file the report. The motion carried (5-0) pursuant to the following vote:

AYES: McLure, Hamilton, Dickerson, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC COMMENT

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Emails were received regarding the Las Palomas pickleball courts from the following individuals: Tina Aluzzi, Daniel Kim, Jacki Davis, Joanna Faye and Bob Xi. Emails were also received from Julie and Brigitte Hazen regarding dogs off leash in parks. The following attendees spoke regarding the Las Palomas pickleball courts: Darlene Case, Tina Aluzzi, Cherri Allen, Alex Soles and Elijah Mendoza. Comments expressed opposition to the reservation system, asked to convert additional tennis courts to pickleball courts and presented the results of a survey that was distributed among pickleball players that utilize the courts at Las Palomas. Cherri Allen also stated that the bike rack that was installed after her request was too small, so she requested it be replaced with a larger one. The following attendees spoke in favor of utilizing a reservation system for the Las Palomas pickleball courts and asked for continued mitigation efforts: Bob Xi, Jacki Davis Dora and Anne. Comments supported the reservation system and the continued need for additional mitigation measures. Jacki Davis stated that people have continued to access the pickleball courts from the tennis side to play late at night and the automatic door locks on the restrooms are not working.

OLD BUSINESS

None

NEW BUSINESS

Department Highlights Summary Report Presented by Supervisor Julio Palacios – Supervisor Palacios presented the Department Highlights Summary Report for the period of July 1 – September 30, 2024. He stated that there has been continued growth in our contract class program with 323 classes offered and a total of 1,542 participants bringing in \$152,409 of revenue. In addition, notable highlights during this reporting period were popular special events including Concerts in the Park and Movies in the Park as well as annual summer camps and classes. Supervisor Palacios also reported that Summer Aquatics was very successful with 943 participants and \$69,954 in revenue which is a substantial increase from last year.

Motion Commissioners Dickerson/McLure to receive and file the report. The motion carried (5-0) pursuant to the following vote:

AYES: McLure, Hamilton, Dickerson, Catalan, Battaglia
NOES: None
ABSENT: None
ABSTAIN: None

MATTERS PRESENTED BY STAFF

Indoor Gym Allocation Meeting Recap by Superintendent Jeff Ruth – Superintendent Ruth provided a recap of the recent indoor gym allocation meeting that took place on October 2 with the three user groups in attendance - North County Basketball, NJB and Top Ballers. He stated that all three organizations fall under the non-resident nonprofit organization classification or Group C and the indoor gym allocations are determined based on the number of residents participating in the organization divided by the total number of residents participating in all three organizations. Superintendent Ruth mentioned the topics discussed included an overview of gym availability, holiday closures, gym rules, site supervision and cancellation and payment details. Staff also shared the new court rules at Vista Del Verde, Jessamyn West, Brush Canyon and Box Canyon Parks as well as informing them about the new project at Bryant Ranch Park.

Fall Special Events & Programs Presented by Superintendent Jeff Ruth – Superintendent Ruth announced upcoming department events including the final date of the Movies in the Park Series scheduled on October 19 showing Hocus Pocus and the Trail and Treats Halloween Hike which is scheduled for October 26 and is sold out with 181 families registered. He also mentioned the Youth Empowerment Service Day coming up on

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November 9 which is designed to give high school students the opportunity to earn service hours while giving back to the community and this year's event will be benefitting the Yorba Linda Food for Families Organization.

Cultural Arts Center Programs and Special Events Presented by Supervisor Valerie Passarella – Supervisor Passarella presented a slide show highlighting classes, programs and theater events that have taken place at the Arts Center since opening in 2020 as well as a look ahead into scheduled activities for 2025. She described ongoing programs that continue to be very popular such as the Parent Toddler Art Time, Family Art Experience, Gallery Exhibits and Puzzle Palooza. She also provided a recap of special events including Expressions, Chalk Art Festival and Comedy Nights. Supervisor Passarella was also excited to highlight new Theatrical Performances offered in partnership with local theater groups. She explained that the City manages ticket sales for the shows using the Purple Pass platform and agrees to a predetermined percentage of ticket revenue divided between the City and the organization. The first performance called "Puffs" just completed and there is a current production running called "All Shook Up" which just had it's opening weekend. Both shows have been very popular, and staff was recently informed that All Shook Up received a sought-after award from the OC Theater Guild. Looking ahead to 2025, Supervisor Passarella announced new theater shows scheduled with "Treasure Island" showing March 7-23 and then "She Loves Me" running June 13-22 and there will be more announced at a later date.

DIRECTORS REPORT

Director Kudron announced that pickleball reservations for the Las Palomas Pickleball courts started 4 days ago and they are extremely popular filling up with all Yorba Linda residents. Staff will be monitoring the reservations and report back after more time to monitor and gather data.

MATTERS PRESENTED BY COMMISSION

Review of Park Assignments

None

Announcements

Commissioner Hamilton stated that her mother attended the Senior Wellness Expo, and she gave kudos to staff for an awesome event. She also expressed her excitement for the development of the new Active Transportation Plan was appreciative of the presentation tonight.

Commissioner Dickerson announced that he attended the State of the City along with staff and fellow commissioners. He wanted to acknowledge city staff for coordinating such a wonderful event and thank all involved for their work planning an event of that caliber.

Chairman Battaglia stated that he met the owner of the new pickleball facility in Savi Ranch called West Coast Pickleball and he informed him that there is a scheduled soft opening on November 1st.

Agenda Building

Commissioner Hamilton asked staff to look into the possibility of installing automated locks on the tennis court gates and to inspect the automated bathroom locks at Las Palomas Park to ensure they are working properly and to help deter people from accessing the courts after hours.

Commissioner Catalan supported Commissioner Hamilton's request for staff to report back on the gates and locks and also asked staff to report back on the feasibility of replacing the bike rack at Las Palomas Park.

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ADJOURNMENT

There being no other business to come before the Parks and Recreation Commission, Chairman Battaglia adjourned the meeting at 8:10 p.m. The next regularly scheduled meeting for the Parks and Recreation Commission will be on November 21, 2024.



STAFF REPORT

CITY of YORBA LINDA

PARKS AND RECREATION DEPARTMENT

DATE: NOVEMBER 21, 2024

TO: HONORABLE CHAIR AND MEMBERS OF THE PARKS AND RECREATION COMMISSION

FROM: MIKE KUDRON, DIRECTOR OF PARKS AND RECREATION

SUBJECT: PARK MAINTENANCE REPORT

RECOMMENDATION

It is recommended that the Parks and Recreation Commission review the report and provide direction to staff.

BACKGROUND

The Parks and Recreation Commission asked staff to report back on various park maintenance items at Las Palomas Park. The items included a review of the new bike rack, status of restrooms locks, and additional automated locks for the tennis court gates.

DISCUSSION

Bike Rack- A bike rack was installed at Las Palomas Park at the request of park users. The bike rack is 5.5' long and has a 7-bike capacity. During public comments at the Parks and Recreation Commission meeting on October 17, another bike rack was requested because many of the new electric bikes have very wide tires and can be much bigger than a traditional bike. Staff have observed that the bike rack is used periodically but have never seen more than one bike locked up at any one time. Purchasing another bike rack is possible using existing operating funds and is relatively inexpensive at approximately \$500. However, space is an issue and there is not a great area to locate another bike rack

Restroom Locks- It was reported that the restroom locks were malfunctioning and that people were using the restroom after hours. Staff checked the locks and they appeared to be functioning properly.

Additional Automated Locks- The pickleball courts have an automated lock to help enforce posted playing hours, which are 8:00am – 9:00pm daily. Unfortunately, people are accessing the pickleball courts in the early morning and after hours by climbing the small 4' fence between the tennis and pickleball court. Therefore, the Commission asked staff to

PARK MAINTENANCE REPORT

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evaluate the feasibility of installing automated locks on the tennis gates to eliminate these occurrences.

The cost to install additional automated locks is \$5,000 per gate and there are two tennis court gates (\$10,000 total). An alternative is to increase the height of the fencing from 4' to 10'. The cost for that would be approximately \$9,000. Not only would it be effective in keeping people out during closed hours, but it would also assist keeping pickleballs on the pickleball courts, which are sometimes hit over the 4' fence. A third option would be to install the additional locks and increase the fence height. The Parks Division budget does not have funding for additional locks or fencing enhancements at this time. However, a budget request could be prepared for City Council review and consideration for approval.
